The Carr Fenton Foundation

Aspire to Be

Instructor/Work Coach

Salary:	£28,203 to £29,094 per annum (depending on experience)
Basis:	Full time
Contract Type:	Permanent post
Contractual Hours:	37 hours per week
Annual Leave:	35 days including bank holidays

Aspire to be is our innovative specialist employability service for those who are D/deaf, hard of hearing and also those who are neuro-diverse, which inspires and makes a difference.

An opportunity has arisen for an Instructor/Work Coach to join the team, providing support that tailors learning, and training requirements to individual needs that lead, support, and instruct individuals in developing transferable job ready skills in preparation for work (please see the job description for the full list of responsibilities).

The successful candidate must be able to demonstrate:

- English & Maths GCSE Grade C/4 or above
- Minimum of two years — proven experience of working in the employability sector.
- Level 2 or above, Information, Advice and Guidance or equivalent
- PTTLS or equivalent or work towards
- Willingness to work towards BSL level 2
- Experience in working with people with disabilities.
- Experience of delivering sessions to small groups
- Proficient use of a range of IT software in Microsoft packages.
- Excellent time management and planning skills, used to managing own work-load and working to deadlines.
- Outstanding communication skills and interpersonal skills.
- Able to work calmly when under pressure and show flexibility to help others.

We can offer you:

- 35 days annual leave including bank holidays
- Contributory Pension
- Great CPD opportunities including free sign language classes
- Free onsite parking
- Free use of onsite gym
- Discounted childcare at the onsite Little Learners Day Nursery

- Westfield Health Cash Plan including — Doctorline — (24/7 access to a GP), Dental, Optical and prescription claims and much more.

For a job description and application form please visit our careers page at Careers — The Carr Fenton Foundation

Closing date for applications: 4th October 2026

Interviews to be held: 12th October 2026

Location: The Carr Fenton Foundation, Leger Way, Doncaster, DN2 6AY,

The Foundation is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). The Foundation may carry out online searches on shortlisted applicants and all applicants will be required to provide details of their online profile, including social media accounts, as part of their application.

The post is exempt from the Rehabilitation of Offenders Act 1974. The Foundation is therefore permitted to ask job applicants to declare all convictions and cautions on a self-declaration form in advance of attending an interview (including those which are "spent" unless they are "protected" under the DBS filtering rules) in order to assess their suitability to work with children.

We are committed to making our recruitment practices as inclusive as possible for everyone. We are committed to promoting equality and diversity and developing a culture that values differences, recognising that employees from a variety of backgrounds bring important and positive contributions to the workplace.